

Template: Temporary Custody Letter

From,

Your Name: _____

Street Address: _____

City/State: _____

Zip Code: _____

Contact: _____

E-mail Address: _____

Date: _____

To,

Your Name: _____

Street Address: _____

City/State: _____

Zip Code: _____

Contact: _____

E-mail Address: _____

Dear _____ (Name of the Receiver),

This is to state that I, _____ (your name), as a parent of _____ (child's name), want to handover the guardianship to _____ (subject's name) temporarily since I and my husband/wife will not be in town for quite some time. On the basis of approximate calculation, we want this temporary guardianship to be effective from _____ to _____ (mention the duration), during which, _____ (the temporary guardian's name) will be in charge of

making important decisions for our child on our behalf; medical decisions, academic stances, etc.

We hope that you will consider our request. Thanking you in anticipation.

Yours sincerely,

_____ (your name).

Signature: _____