

University Acceptance Letter

From,

[Your Name]

[Your Address]

[City, State Zip Code]

[Phone Number]

Date: [.....]

To,

[Name of Student]

[Address of Student]

[City, State Zip Code]

Subject: [.....]

Dear [Name of Student],

We are contacting you in regards to your application to study [Course] at our University. After careful review of your application details, it is my pleasure to inform you of your acceptance into the program. We are confident that you will be a great addition to the university.

To complete your admission enrolment process, ensure you fill the attached form and submit it to the admission office on or before [Insert Date]. Due to your excellent and outstanding academic grades, we have decided to offer you scholarship on behalf of the faculty. The academic year will commence in few months, so ensure all necessary documents are submitted before the stipulated time.

We look forward to having you on campus once the new semester starts. Goodluck!

Sincerely,

[Signature]

[Insert Your Name]