Recommendation Letter for Scholarship from a Friend

[Name of Friend]

[Address of Friend]

[City, State Zip Code]

[Phone Number]

Date: [……………………….]

To Whom It May Concern,

I am writing to recommend ……………………………. [Name of Candidate] for consideration in her application for the scholarship. I have known [Name of Candidate] as a friend for over [Number of Years]. [Name of Candidate] has been a source of inspiration for those around him/her including myself through his/her focus, passion, and dedication to get things done. With his/her proactive attitude towards achieving his/her goals, he/she doesn't hesitate to ask questions and open his/her mind to learning.

As [Name of Candidate] friend, I have had the opportunity to watch him/her mature into a loving and caring man/woman who has one’s best interest at heart. I have also been impressed with how he/she gets along with people around him/her. [Name of Candidate] is very active in sports and extra-curricular activities which has seen him/her balance play and work quite well.

If [Name of Candidate] is accepted into this scholarship program, he/she will be a great addition to your institution and the society at large. I can assure you that he/she will never let you down. I do not write in the capacity of just a friend but as a person who has seen him/her grown into a successful man/woman that will be capable of contributing positively to his/her society and the world at large.

[Name of Candidate] credentials show she's academically sound. So, following the premises above, I believe that he/she is very much deserving of this scholarship program. If you need further information, you are free to contact me at any time via [Phone Number or Email].

Sincerely,

[Insert Signature]

[Name of Friend]