

Recommendation Letter for Scholarship from a Mentor

From,

[Name of Mentor]

[Address of Mentor]

[City, State Zip Code]

[Contact Information]

Date: [.....]

To,

[Name of Admission Officer]

[Address of Admission Officer]

[City, State Zip Code]

Subject: [.....]

Dear [Admission Officer],

I am pleased to recommend [Name of Applicant] for admission to study [Insert Course of Study] at the department of [Insert Department], [Name of University]. I have known [Name of Applicant] for [Number of Years] and was delighted to serve as his/her mentor in the project [Insert Project Title]. During our several interactions, I have seen him/her grow into an outstanding academician who is capable of critical reasoning. He/she approached the project with discipline and dedication that ensured thorough research was carried out.

I enjoy working as a mentor for [Name of Applicant] and am happy to be in a position to provide this recommendation. His/her excellent communication skills were helpful when we were out to talk to locals in the research field. To add to his/her merits, he/she has an excellent personality that makes working with him/her fun. I highly recommend you to accept [Insert Name of Applicant] for the scholarship program at [Insert Name of University].

I am confident he/she will be a great addition to your institution. Please, feel free to call me on [Insert Phone Number] or send me a mail via [Insert Email Address] if you have any questions.

Sincerely,

[Signature of Mentor]

[Name of Mentor]

