

# Lease Termination Letter from Landlord to Tenant

From

[Name of Landlord]

[Address of Landlord]

[Contact Information]

Date: [.....]

To

[Name of Tenant]

[Address of Tenant]

[Contact Information]

Subject: Termination of Lease Agreement

Dear Dr./Mr./Mrs./Ms. [Name of Tenant],

I am writing this letter to remind you that your property lease agreement is all set to expire on ..... [Expiry Date of Lease Agreement]. I regret to inform you that I am not willing to renew the agreement any further. The reason behind this decision is because some of my family members will be visiting the City for few weeks and they'll need a place to live during that period.

I have to say you've been a very good tenant, and I appreciate your time within the facility. Right from paying your rent as at when due, and taking good care of the property like it's your home. In case you need a letter of recommendation for renting another property, you are free to contact me. I will be glad to help you with the same.

I hope this notice will give you adequate time to make further arrangements.

I wish you all the best in your future endeavors. Thank you.

Sincerely,

[Name of Landlord]

[Signature of Landlord]